**American Academy of Pediatrics, California Chapter 1**

*Volunteer Role Description and Responsibilities*

**Area Director**

**Overview:** The Area Director is a volunteer leadership role responsible for representing and addressing the unique needs of their designated region. With [11 regional positions](https://aapca1.org/about/), each Area Director plays a crucial role in member engagement, advocacy, and communication between their local community and the Board of Directors.

**Term:** 2 years, may be re-elected for an unlimited number of terms

**Time Commitment:** 2-4 hours a month - Quarterly meetings with the AAPCA1 board

**Perks and Benefits**

* **Leadership Development:** Enhance your leadership skills by shaping policies, initiatives, and programs that impact children’s health in California.
* **Exclusive Networking Opportunities:** Connect with pediatric leaders, policymakers, and community advocates at both state and national levels.
* **Influence Chapter Priorities:** Play a key role in setting the strategic direction and advocacy efforts of AAPCA1.
* **Collaboration with AAP National:** Engage with AAP National leadership and initiatives, contributing to pediatric advocacy on a broader scale.
* **Discounts for Chapter meetings.**

**Role Responsibilities**

**As Area Director:**

* Serve as a voting Board Member
* Assess and address regional needs, including advocacy opportunities and local initiatives.
* Plan and lead engagement activities in the local region to foster a sense of community
* Serve as the primary liaison between their region and the Board, ensuring two-way communication.
* Routinely engage and communicate with members:
	+ Via email
	+ Host local town galls, get-togethers, or in-person events
	+ Use personalized email listserv for the region
	+ Communicate through Slack, Facebook Groups, GroupMe, or WhatsApp
* Reports on regional activities and needs to Board of Directors
* Write a newsletter article once a year
* Consider partaking in committees/task Forces
* May be utilized as local representative to the media requests
* Promote membership, recruitment, and retention campaigns
* Ambassadors to non-members by promoting the organization’s goals
* May be utilized to respond to health issues regarding minors and young adults by coordinating national and local resources

**As Board Member:**

* Ambassadors to non-members by promoting the organization’s goals
* Respond to child health issues by coordinating national and local resources
* Expected to attend all regularly-scheduled board meetings (must attend at least 50% of meetings in a 12 month span)
* Write for the Pediatric Insider News at least once a year
* Encouraged to attend chapter-wide events, including CME conferences

**Qualifications**

* Must be a paid member of AAPCA1.
* Must reside or work in the region that they are applying for.
* Should have leadership and communication skills.
* Should have a strong commitment to child health advocacy.
* Must be able to commit their time and presence.

**Application Questions**

#### **1. Please provide the following information:Full name including credentials, Personal Pronouns, Title, Institution/Practice, County of workplace, Personal email address, Phone Number**

#### **Please describe your interest in the selected leadership position, including any specific contributions you would like to make to the chapter and any specific topical interests (300 word limit).**

#### **2. Please provide a short summary of your current work/leadership in pediatrics. (250 word limit)**

#### **3. Please describe experiences that you have with fostering diversity, equity and inclusion in a professional setting. (2-3 sentences)**

#### **4. Attach your CV.**

#### **5. Attach a professional headshot of yourself.**